

## Lead Applicant seminar & project consultations

Malmö, 13-14 January 2010  
Venue: Radisson SAS Hotel Malmö

### Agenda

#### **Wednesday, 13 January**

- 9:00 – 10:00      *Registration and coffee*
- 10:00 – 10:10      *Welcome*
- 10:10 – 10:30      *Baltic Sea Region Programme – Status quo of the implementation*
- 10:30 – 10:45      *EU Strategy for the Baltic Sea Region – link to the Programme*
- 10:45 – 11:00      *Main elements of the project application – introduction to the working sessions*

#### **Working sessions**

The participants are divided into 3 groups. Each group attends all of the following three working sessions.

- WS 1: Project strategy & Communication
- WS 2: Partnership and work plan
- WS 3: Financial issues

	Group 1	Group 2	Group 3
11:15 – 12:30	WS 1	WS 3	WS 2
12:30 – 13:30	<i>Lunch</i>		
13:30 – 14:45	WS 2	WS 1	WS 3
14:45 – 15:15	<i>Coffee break</i>		
15:15 – 16:30	WS 3	WS 2	WS 1

- 16:40 – 17:00      *From application through assessment to the first payment*
- 17:00                      *Closure of the seminar*

#### **Thursday, 14 January**

The consultations will take place in the Radisson SAS Hotel Malmö from 8:30 to 16:00, max. 45 min per consultation. Financial help desk open from 8:30 – 16:00 (sign up on 13 January).