

## **Lead Partner Seminar**

**27 – 28 January 2010**

**Penta Hotel Rostock,**  
Schwaansche Strasse 6, 18055  
Rostock, Germany

### **Day 1 (Wednesday, 27 January):**

**12:00 – 13:00 Registration & lunch buffet**

*Joint Sessions Room Lübeck*

**13:00 – 13:15 Welcome**

**13:15 – 13:30 Introduction to the seminar**

*Sessions: Group A (Priority 1 projects) in room Bremen  
Group B (Priority 3&4 projects) in room Lübeck 1+2*

**13:30 - 14:30 Presentation of projects and expectations from the seminar**

**14:30 – 15:10 Reporting and monitoring**

**15:10 – 15:30 Audit and Control**

*15:30 – 16:00 Coffee break*

**16:00 – 16:50 Cost sharing**

**16:50 – 17:20 How to apply cost sharing**  
*Practical exercise*

**17:20 – 17:30 Closure of the Day 1**

*18:00 – 20:00 Get together dinner*

## **Day 2 (Thursday, 28 January):**

*Sessions:*            *Group A (Priority 1 projects) in room Bremen*  
                              *Group B (Priority 3&4 projects) in room Lübeck 1+2*

**9:00 – 9:15**        **Introduction to the day 2**

**9:15 – 10:15**      **Eligibility of costs**

**10:15 – 10:45**    **Case study on eligibility rules**  
*Practical exercise*

*10:45– 11:10*     *Coffee break*

**11:10– 11:55**    **Indicators**

**11:55 – 12:40**   **How to formulate indicators**  
*Practical exercise, optional*

*11:55 – 13:00*    *Coffee break*

*Joint sessions*    *Room Lübeck 1+2*

**13:00 – 13:20**    **Communication**

**13:20 - 13:40**    **Changes in the project set-up**

**13:40 – 14:00**    **Closure of the seminar**

*Lunch buffet*

**After 15:00**        **Individual project consultations**